

**The Alabama State Board of Social Work Examiners  
Board Meeting Minutes  
January 09, 2015**

The regular meeting of the Alabama State Board of Social Work Examiners was held on January 9, 2015 at 100 North Union Street, Suite 736 in Montgomery, Alabama with chairman and secretary present.

Board Chair, Michael Daley, called the meeting to order at 9:35 a.m.

There was a quorum of members present including:  
District I representative Michael Daley - Board Chair  
District IV representative Paula Johnson  
District VI representative Mandy Andrews  
District II representative - Jennifer Venable-Humphrey- Board Secretary  
District III representative- Valeri White  
District V representative Esophia Clayborn  
District VII representative LaShea Cobb England

Executive Director Brenda Holden and Ellen Leonard, Attorney for the Board, were present.

The Board welcomed Emily Oda as a guest to the meeting.

Brenda Holden welcomed and introduced our two new board members Valeri White and LaShea Cobb-England.

Unless otherwise specified, all votes were taken by a show of hands. Proper notice for the meeting was provided to the Secretary of State and posted on the Secretary of State website.

**Approval of Minutes:**

A copy of the minutes from the October 30, 2014 Board Meeting was distributed and reviewed. Mandy Andrews moved to accept the minutes. Paula Johnson seconded the motion. Voting in favor of the motion: Paula Johnson, Mandy Andrews, Esophia Clayborn, Michael Daley and Jennifer Venable-Humphrey. Opposing the motion: None. Abstaining from the vote: Valeri White and LaShea Cobb-England.

**Old Board Business:**

- a. Ms. Brenda Holden reported that there are five open complaints with three hearings scheduled. The remaining two have been assigned to board members for review.

- b. The Board reviewed and approved the list of new social work licensees. Paula Johnson made a motion to accept the list of new social work licensees. Esophia Clayborn seconded the motion. The motion was approved unanimously. Board members discussed that the school which licensees attended be included in future reports.
- c. The Board requested further information from Jessica Pettway regarding her supervision. The information was reviewed and discussed. Espohia Clayborn made a motion that the 36 month supervision period be extended for Ms. Pettway in order that she obtain an additional 15 months of supervision by 9-01-2016. Mandy Andrews seconded the motion. After discussion the motion was amended to indicate that Ms Pettway should receive an additional 15 months of supervision in compliance with the provisions for approved supervision by 9-01-16. Voting in favor of the motion: Paula Johnson, Valeri White, Espohia Clayborn, Mandy Andrews and LaShae Cobb England. Opposing the motion: Mike Daley, Jennifer Venable-Humphrey.
- d. The Board reviewed Iris Campbell's request for her supervision and experience as a Disability Specialist to count toward the LCSW requirements. Paula Johnson moved to deny Ms. Campbell's request. Espohia Clayborn seconded. The motion passed unanimously.
- e. The financial report was presented by Brenda Holden. Thus far, two licensees have applied and paid for reinstatement. The report was reviewed and discussed by the Board.
- f. The Board reviewed and accepted the quarterly letter from Ms. Caroline Vickers.

**New Board Business:**

- a. The Board welcomed the new Board Members LaShea Cobb England and Valeri White.
- b. Board members provided updates on invitations to speak. Esophia Clayborn and Jennifer Venable-Humphrey will present at the ACSW conference in February. They will be speaking about the recent changes to the ABSWE Administrative Code. Brenda Holden will be meeting with the Association of Clinical Social Workers on 1/23 as they work toward adding Diagnostic privileges for Social Workers. Brenda Holden, Jennifer Venable-Humphrey and Mike Daley attended the ASWB Delegate Assembly in November.
- c. Discussed recommendation for standardized procedures and guidelines regarding Impaired Professionals complaints. Mandy Andrews and

Jennifer Venable-Humphrey agreed to serve on a subcommittee to gather information and begin moving toward recommended action Mike Daley suggested a need for standardized procedures to deal with all Ethics complaints and approving CE for Ethics content. A second subcommittee of Mandy Andrews and Mike Daley was formed to begin to work toward recommended action.

- d. Hearings scheduled for 1:00, 1:30, and 2:00 will proceed at those times.
- e. Andrea NaCole Early has requested to sit for the licensing exam after being given provisional approval to work in Alabama. Mandy Andrews moved to allow Ms. Early to sit for the LGSW exam. Paula Johnson seconded the motion. The motion carried unanimously.

The Board took a 10 minute break at 10:45 and returned at 11:00 a.m.

**Other Requests:**

- a. Paula Johnson made a motion to deny INR request for CEU's for Food Addiction and Obesity. Espohia Clayborn seconded the motion. The motion passed unanimously. (Mandy Andrews not present for vote)
- b. The Board reviewed, discussed, and denied a request, from Rachel Sims requesting a medical waiver to renew her license.
- c. Esophia Clayborn made a motion to deny James Hearn CE credit for "The Great Courses" Paula Johnson seconded the motion. The motion passed unanimously.
- d. The Board reviewed discussed and denied a request from Clara Gardner for a medical waiver.

The Board recessed for a 10 minute break at 11:35 a.m. and came back into session at 11:45 AM.

**PIP Applications:**

- a. Kimberly Anderson was approved for Clinical Social Work denied for Social Work Research.
- b. Mary O. Dooley was approved for Social Casework, denied for Clinical Social Work
- c. Mandy G Wilhite was approved for Social Casework, denied for Clinical Social Work
- d. Suzanne B Ray was denied Social Casework .
- e. Tina Jones-Davis was approved for Social Casework and denied Clinical Social Work

- f. Tiffany Portis was approved for Social Casework and denied Clinical Social Work
- g. Beverly Sanders was approved for Social Casework and Clinical Social Work. Her requests for Social Work Administration and Community Organization were denied.
- h. Kristin Wakefield. was approved for Social Casework and Clinical Social Work. Her requests for Social Work Administration and Community Organization were denied.
- i. Martina Faulkner was approved for Social Casework. Her request for Clinical Social Work and Social Work Administration were denied

The next Board meeting is scheduled for March 20, 2015 at 9:30 a.m. in the Board Conference Room. The Board discussed the possibility of varying the location at some date in the future. No action taken at this time.

Mandy Andrews made a motion to adjourn the Board meeting at 12:30 to allow a short break before the disciplinary hearings to start at 1:00 p.m. The motion was seconded by Esophia Clayborn and carried unanimously.

Board Chair

Board Secretary

Mike Daley

Jennifer Venable-Humphrey